



**DEPARTMENT OF GENERAL SERVICES**  
**Procurement Division**

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December 15, 2004

RE: RFP DGS-2053 Addendum #2

TO ALL INTERESTED BIDDERS:

Revised RFP pages reflecting Addendum #2 to RFP DGS-2053 are attached. This addendum makes changes or corrections to the Key Action Dates.

- Section 1.5 Key Action Dates (Section 1, pages 9 and 10): modified dates associated with:
  - Final Date to Submit Requests to Change the RFP Requirements
  - Last Day for State Response to Change Requests
  - Last Day to Protest RFP Requirements
  - Submission of Conceptual Proposal
  - Submission of Detailed Technical Proposals
  - Confidential Discussions Regarding Detailed Technical Proposals
  - Last Day for State Response to Contract Language Change Requests
  - Submission of Draft Proposals
  - Confidential Discussions Regarding Draft Proposals
  - Submission of Final Proposals
  - Demonstration
  - Public Cost Opening
  - Negotiation pursuant to PCC §6611

The above synopsis is a summary; please read the entire text of each change. Changes are indicated by a vertical line in the right margin. A vertical line means text has been added or text has been changed. Please replace the RFP pages with the pages included in this addendum. When this addendum is posted on the CALNET II RFP web site, Section 1 will be updated with these changes.

Please send any questions to me via e-mail.

Sincerely,

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DGS, Procurement Division  
Technology Acquisitions  
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**KEY ACTION DATES:**

<b><u>ACTION</u></b>	<b><u>DATE/TIME</u></b>
1. Release of RFP	November 8, 2004
2. Last Day to Submit Questions for Clarification at Bidders Conference	November 17, 2004
3. Bidders Conference (see Section 1.6)	December 2, 2004
4. Final Date to Submit Requests to Change the RFP Requirements <sup>1</sup>	January 14, 2005
5. Last day to submit Letter of Intent to Bid, signed Confidentiality and Non-Disclosure Agreement, Financial Responsibility Information, and evidence of CPUC certification to provide services (Pre-qualification Documentation) <sup>2</sup>	January 18, 2005
6. Last day for State to respond to Requests to Change RFP Requirements	January 28, 2005
7. Submission of Proposed Changes to Contract Language	February 1, 2005
8. Last Day to Protest the RFP Requirements <sup>1</sup>	February 4, 2005
9. Submission of Conceptual Proposal	February 7, 2005
10. Confidential Discussions with Individual Bidders regarding Conceptual Proposals	March 7, 2005 – March 25, 2005
11. Submission of Detailed Technical Proposals	April 8, 2005
12. Last day for State Response to Contract Language Change Requests	April 29, 2005
13. Confidential Discussions regarding Detailed Technical Proposals	May 2, 2005 – May 20, 2005
14. Submission of Draft Proposals	June 13, 2005
15. Confidential Discussions regarding Draft Proposals	July 11, 2005 – July 22, 2005
16. Submission of <u>Final</u> Proposals (by 5:00 PM) <sup>3</sup>	August 15, 2005
17. Demonstration (if required) <sup>4</sup>	September 12, 2005 – September 16, 2005
18. Public Cost Opening <sup>4</sup>	September 21, 2005

<sup>1</sup> OR five business days following the last addendum that changes the requirements of the RFP. See Section 2.2.6, Questions Regarding the Solicitation, and Section 2.5.1, Initial Protest.

<sup>2</sup> See Exhibits 1-A, 1-C, 1-D, and RFP Sections 6.2.1.1 and 6.2.1.2

<sup>3</sup> Bidders are strongly encouraged to review the Bidder's final proposal checklist; Exhibit 1-B, prior to submitting final proposals.

<sup>4</sup> These dates are subject to change dependent upon the length of time necessary for the State to complete the evaluation process (and negotiations if initiated by DGS). Bidders will be notified via e-mail of any changes.

19. Negotiation pursuant to PCC §6611 (if initiated by DGS) <sup>4, 5</sup>	September 26, 2005- October 21, 2005
20. Notification of Intent to Award <sup>4</sup>	October 24, 2005
21. Last Day to Protest Selection <sup>4</sup>	October 31, 2005
22. Contract Award and Execution <sup>4</sup>	November 18, 2005

## 1.6 BIDDERS CONFERENCE

Bidders will be afforded the opportunity to meet with State personnel to discuss the content of the bid and the procurement process. Written questions received prior to the conference will be answered and posted on the CALNET II homepage or answered at the conference without divulging the source of the query. The State may also accept oral questions during the conference and attempt to provide answers during the conference. Oral answers shall not be binding on the State. A sign-in sheet will be provided to document attendance.

Time: 10:00 AM to 12:00 PM  
Date: December 2, 2004  
Place: Dept of General Services  
Ziggurat Auditorium  
707 3<sup>rd</sup> Street  
West, Sacramento, CA 95605

## 1.7 INTENT TO BID

Bidders that want to participate in the RFP steps must submit a notification of intent to bid on this procurement in accordance with the Bidder's Intent to Submit a Proposal contained in this section, to receive additional information. Only those Bidders acknowledging interest in this RFP will receive additional correspondence regarding this procurement.

The letter should identify the contact person for the solicitation process, plus include a phone and fax number. There is to be only one (1) contact person during the RFP process. Information relating to a Bidder will only be given to the designated contact person.

It shall be the Bidder's responsibility to immediately notify the State Procurement Official, in writing, regarding any revision to the information pertaining to the designated contact person.

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<sup>5</sup> DGS reserves the right, in its sole discretion, to engage in negotiations pursuant to Public Contract Code Section 6611 and the guidelines and procedures adopted in accordance therewith including, but not limited to, Administrative Order 04-03 (issued March 5, 2005) or any amendments or replacements thereto.